

Dear Parishioners

We are intending to reopen the ACPC office, situated in the Hall at St James. Things are still uncertain with respect to Covid but we think it is time to re establish office hours and to move towards having our office manager, Susan Hislop, once again present in the office. There will be a staged approach to reopening, with an understanding that arrangements may have to be altered if infection rates continue to rise. The office hours will be

Monday	8.45 – 2:45
Tuesday	8.45 – 2.45
Wednesday	8.45 – 2.15
Thursday	8.45 - 1.45

**As of May 3<sup>rd</sup>, Susan Hislop will be in the office on Monday and Thursday.** Hopefully we will be able to open the office completely by the end of the month if Covid numbers have settled and vaccinations rates continue to rise. In the meantime please remember for the safety of everyone that Covid regulations are applicable. If you have to visit the Office please mask and keep social distance. If it is possible to conduct business by phone (902 485 9322) or electronically, please continue to do so. Please remember that there are dropoff boxes for Christ Church and St Bees at Christ Church and thanks to Deborah Beck, they are serviced regularly.

When the office is not opened, phone calls will be answered during office hours and messages may be left on the office voicemail after office hours. If messages are left outside office hours, they will be responded to when the office reopens. If there is an emergency, please ring the Rector at 902 921 1100.

Let us hope that we can implement this plan for reopening the office.

Jennifer Chapman  
ACPC Chairperson